

# **AMERICAN SHOTCRETE ASSOCIATION**

## **Minutes**

**ASA Underground Committee Meeting  
Marriot Tampa Waterside - Tampa, FL  
April 4, 2011 4:00 PM - 5:00 PM  
Room: M-Salon 3**

**Committee Members Attending:** Dan Millette – Chair, Ray Schallom, Oscar Duckworth, John Zhang, Chris Darnell (Staff)

**Visitors:** Simon Reny, Bill Drakeley, Ed Brady, Warren Harrison, Paul Radtke, Ed Brady, Grover Vargas, Philip Sawoszczuk, Larry Totten

1. **Call to order and ASA Anti-Trust Policy acknowledgement**  
Chair Millette called the meeting to order and referred the committee to the printed ASA Anti-Trust Policy included with the agenda.
2. **Review\approval of minutes from the Las Vegas**  
The committee unanimously approved the minutes as presented.
3. **Underground Feature In Shotcrete Magazine**
  - a. **Develop Topics list & Secure authors**  
The committee scheduled authors and topics for the feature through Winter 2012.
4. **Underground Educator Program – Update & discussion on efforts to promote**
  - a. **Review proposed letter draft for mining schools, training institutes, material suppliers & mining companies\contractors – Millette**
    - i. **Create list of schools with civil engineering programs and contact information.**  
Ed Brady will work with staff to develop the letter to send.
  - b. **ITA, SME & NAT conference advertizing\exposure**
    - i. **Create and coordinate 100 word program description and ASA logo for submission to SME for inclusion in their material for the RETC (Rapid Excavation and Tunneling Conference) in San Francisco June 19-22, 2011.**  
Dan will resend the 100 word program description to staff.
  - c. **Pursue SME, CIMM & MSHA to see if there are opportunities**
    - i. **Review - Chair Millette investigation of options thru CIMM (May 2011) and Ray Schallom investigation of options thru MSHA.**  
Ray will send feedback to staff and Dan will report back after attending the CIMM in May.
5. **New Business**  
The committee will need to begin reviewing / updating the underground module at its Fall meeting. Staff will work to update the background on the master slide.  
  
Dan and Ray will forward information to Oscar Duckworth for underground material to be possibly used in the ASA Safety Manual/Guide
6. **Next Meeting**

Chair Millette will forward an email to the committee to see availability of members if the fall meeting is moved to the Saturday of all other ASA meetings. A decision and meeting notice will be sent in early summer.

7. **Adjournment**

A motion to adjourn was passed by the committee.